

Attendance & Punctuality

Attendance is one of the two key areas where the government holds our school accountable, and it remains a major concern for many of our students. Our current school-wide attendance levels are significantly below the required standard, and we must work together immediately to improve these metrics.

Introducing our Attendance Navigator

We would like to welcome Serena Rorani Ah-To, our Ministry-funded Attendance Navigator. Serena has been assigned to our school and will be visiting fortnightly. Her role is to follow up with students who have irregular attendance, are frequently late, or leave school early on a regular basis.

What is "Good Attendance"?

According to Ministry of Education guidelines:

Acceptable Attendance: No more than 4 days of absence (sick, family reasons, etc.) per term.

Current Status: Anything beyond this threshold is flagged for review.

Ministry Interventions

In direct compliance with Ministry mandates, the school has initiated formal email notifications regarding cumulative absences and punctuality.

Important

Once a student's attendance or lateness enters the **"Red Zone"** threshold, the Ministry Intervention Team will be dispatched to the student's residence. Their objective is to investigate the causes of non-attendance and, where necessary, implement a mandatory corrective action plan for the family.

We appreciate your cooperation in ensuring your child is at school, on time, every day to avoid further escalation.

School Closure: Eid-al-Fitr

Please be advised that school will be closed on **Monday 23 March** in observance of the Eid celebrations.

Important Details:

- **School Closed:** Monday 23 March
- **School Reopens:** Tuesday 24 March (Normal hours)

We look forward to seeing everyone back on Tuesday!

Walk-In Hours for Main Office

To make your visits easier, the main office doors will now be **unlocked** during the following times. Outside of these windows, please continue to use the bell as usual.

Morning Access (Mon-Fri)

08:15 am – 09:00 am

Afternoon Access

Mon-Thu: 03:15 pm – 04:00 pm

Friday: 02:15 pm – 03:00 pm

Lockdown Exercise

We are conducting a lockdown exercise on Thursday, 26th March 2026 with the support of Harrison Tew®, specialists in school emergency management. Staff and students will receive training on how to respond in an emergency.

During the exercise, you will receive a notification confirming it is a practice. Please ensure your emergency contact details are up to date.

During the practice lockdown (after receiving the notification) we kindly ask that you do not come to the school or call — this allows us and emergency services to respond effectively.

Confirmed ERO Report

The Education Review Office has come back to us with the confirmed ERO reports after reviewing our schools performance at the end of last year. You can find the latest report on our school website under **Our School > ERO Report 2026**.

Teacher Only Day

Wednesday 1 April

School is closed for all **Year 1-8 students**. Our teachers will be participating in Maths Professional Learning (PLD).

Wassalaam,

Asin Ali

Asin Ali
Principal